

University Preparation School at CSU Channel Islands  
550 Temple Ave. Camarillo, CA. 93010  
Board of Directors Meeting  
**Special Meeting**  
University Preparation School at CSU Channel Islands  
University Charter Middle School at CSU Channel Islands

**APPROVED MINUTES** for the Meeting held on Wednesday, May 9, 2017

**I. Opening Procedures**

**A. Call to Order: The Special meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Richard Urias at 3:09p.m.**

**B. Agenda Additions/Adoption of Agenda**

**Moved by *Jeanne Adams* Seconded by *Cathy Cartwright***

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Carolyn Bernal	x			
Rodrigo Cardenas				x
Cathrine Cartwright	x			
Michelle Dean				x
Marie Francois				x
Howard Hartzfeld	x			
Roberto Martinez	x			
Richard Urias	x			

**C. Pledge of Allegiance**

**D. Roll Call                      Present                      Absent**  
**Board Members**

Jeanne Adams	<u>  x  </u>	<u>      </u>
Carolyn Bernal	<u>  x  </u>	<u>  x  </u>
Rodrigo Cardenas	<u>      </u>	<u>      </u>
Cathy Cartwright	<u>  x  </u>	<u>      </u>
Michelle Dean	<u>      </u>	<u>  x  </u>
Marie Francois	<u>      </u>	<u>  x  </u>
Howard Hartzfeld	<u>  x  </u>	<u>      </u>
Roberto Martinez	<u>  x  </u>	<u>      </u>
Richard Urias	<u>  x  </u>	<u>      </u>

**Administration**

Charmon Evans	<u>      </u>	<u>  x  </u>
Gayle Hughes	<u>      </u>	<u>  x  </u>
Veronica Solorzano	<u>      </u>	<u>  x  </u>

**ADJOURN OPEN SESSION: 3:10**

**II. Closed Session**

**A. Topic/Agenda Item: Public Employee**

**Discipline/Dismissal Employment**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Carolyn Bernal				x
Rodrigo Cardenas	x			
Cathrine Cartwright				x
Michelle Dean				x
Marie Francois	x			
Howard Hartzfeld	x			
Roberto Martinez	x			
Richard Urias	x			

**RECONVENE OPEN SESSION; 3:45**

**Unanimous vote: To change the Governance structure of UPCS, one Executive Director and two Directors. Took action to hire Darlene Hale as Director and move Veronica Solorzano to Director.**

**Also, the Board would like to have a Closed Session on the next agenda.**

**II. Adjournment: 3:49 p.m.**